

Willersey Church of England Primary School

SCHOOL MEALS DEBT POLICY FOR PARENTS

Following the introduction of 'ParentPay' into schools, Willersey C of E Primary School has adopted a strict NO DEBT policy relating to the School Meal Service.

Parents need to pay **in advance** for a school lunch, on-line using ParentPay.

If meals are not paid for and debts are incurred, then the money has to be found from the school budget. This means that money which should be spent on education for all pupils in the school will have to be used to subsidise debts incurred by those parents who do not pay for their children's meals.

Every parent would agree that this is unacceptable and we request that all parents give this policy their full support. If parents believe that their child/children may qualify for entitlement to Free School Meals, please contact the office for more details

Children cannot be provided with a school lunch unless it is paid for, except for those who are entitled to free school meals. If a parent genuinely forgets to pay in advance, or a child forgets their packed lunch, then the school may grant a debt allowance of 1 meal. However, the meal must be paid for the next day. If the debt is not cleared immediately, parents will have to provide packed lunches for their child until the account is in credit again. In a case when a debt payment is not received and a packed lunch is not provided, the school will telephone the parent to ask them either to pay on-line immediately or to provide sandwiches before lunch time.

If payment of debts remains unpaid after 28 days, the school reserves the right to take further action to recover the debt.